



REQUEST FOR PROPOSAL

Lewis County Public Health & Social Services is announcing a request for proposals for Homeless Housing funds collected and to be distributed in accordance with RCW 43.185C.050. These dollars shall be used to reduce homelessness in Lewis County.

Proposals must be for activities outlined in the Lewis County Ten Year Plan to Reduce Homelessness. Proposals must demonstrate ability to provide the services. Homeless Housing funds may not be used to supplant current projects and expenses.

Each proposal must contain a statement that any property proposed to be low-income will continue to be used for housing for persons with incomes below 50% of the median income for a period of 20 years after the project is approved for occupancy.

Review criteria and process:

Proposals for this funding will be reviewed by a selection committee comprised of agencies that are members of the Affordable Housing Network (AHN), not to include agencies that are applying for funding. The Lewis County Housing Coordinator will serve as the chair. The chair will have a vote only in the event of a tie.

Proposals are evaluated on a competitive basis if the total amount of funds requested exceeds the total amount of funds available. Proposals are evaluated and scored according, but not limited to, the demonstration of need, the degree to which the program purpose can be met and the demonstrated ability of the applicant to implement and administer the program. Proposals with collaboration between agencies are encouraged and will receive preference in funding. The Ten Year Plan, Continuum of Care Plan, and the Point in Time homeless count, will serve as the guide to reviewing eligible proposals. Additional consideration will be given to proposals that fall into the "high need" rated category in the gaps analysis.

Consideration will be given to proposals that meet the housing/service needs of persons who meet the HUD definition of homelessness and those at risk of becoming homeless because they have incomes at or below 30% of area median income. The committee will consider geographic equalization when making funding awards. The AHN will make award recommendations to the Board of County Commissioners (BOCC). The BOCC will make the final award determination. Grantees of capital funds will be asked to re certify for compliance with the low income statement annually or at such other times as the BOCC may direct, and may be asked to submit additional information to demonstrate their compliance.

If a recipient is found to be out of compliance with the requirement to maintain the project for persons with income below 50% of the median income as presented in the proposal, they will be immediately notified in writing. The BOCC may, at its discretion, seek re payment of all or part of

funds disbursed to the recipient. In making this decision, the BOCC will consider all the circumstances involved, including but not limited to the following:

1. The profit or non-profit status of the company or agency;
2. The length of period of compliance;
3. The length of the period or previous periods of non-compliance;
4. The degree of non-compliance;
5. The reasons for the non-compliance

Each recipient agency will sign, prior to each award being made, a statement that the property continues to be used for housing for persons with incomes below 50% of the median income; acknowledgment of the content of this policy; and that, under appropriate circumstances, repayment of all or a part of the funds disbursed to them may be required to be repaid.

A pre-application open house will be held on December 5th, 2013 from 2:00 to 4:00 p.m. at Lewis County Public Health & Social Services, 2nd floor conference room. The address is 360 NW North St. Chehalis, WA 98532

For a copy of the application please contact:
Michaelle Sorlie
Lewis County Public Health & Social Services
360 NW North St
Chehalis, WA. 98532
(360) 740- 1434
Michaelle.Sorlie@lewiscountywa.gov



